

**APPENDIX – IV**

To  
The IEP, Local Center Election Commission, \_\_\_\_\_

***Nomination for the office of Chairman and Vice Chairman for the 3 year term 2023 -2025***

I, hereby nominate the following candidate for the forthcoming election. I have not proposed or seconded any other candidate for the office except him/them. The consent of the candidate (s) is attached on the prescribed Proforma (**Appendix-VI**).

<b>Name For Chairman:</b>			
<b>Fellow No.</b>		<b>Discipline</b>	

<b>Name For Vice Chairman:</b>			
<b>Fellow No.</b>		<b>Discipline</b>	

<b>Proposer's Name</b>		<b>Discipline</b>	
<b>F/M No.</b>		<b>CNIC No.</b>	
<b>Ph No.</b>		<b>Email</b>	
<b>Address:</b>			
<b>Date</b>		<b>Signatures of Proposer</b>	

I, hereby second the nomination of the above candidate(s). I have not proposed or seconded any other candidate.

<b>Seconders Name</b>		<b>Discipline</b>	
<b>F/M No.</b>		<b>CNIC No.</b>	
<b>Ph No.</b>		<b>Email</b>	
<b>Address:</b>			
<b>Date</b>		<b>Signatures of Seconder</b>	

**FOR OFFICE USE**

The HQ election Commission has scrutinized and accepted the nomination of the above nominee as per provisions of the Constitution and Bye-Laws except the following due to the reasons given against each: -

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The candidate are advised accordingly.

Secretary \_\_\_\_\_ Local Center Election Commission.

Date \_\_\_\_\_

**CONSENT PROFORMA**

I Engr.		<b>PHOTO</b>	
S/O			
IEP M/F No.			
Discipline			
CNIC			
Cell No		Email	
Address			
<p>here by give my consent to contest the election for the post of _____</p> <p>Institution of Engineers Pakistan for the term 2023-2025.</p> <p>I further undertake that I will abide by the Constitution &amp; Bye-laws of IEP and also the decisions of Election Commission.</p>			

Date \_\_\_\_\_

Signature \_\_\_\_\_

**Note: CNIC COPY OF THE CANDIDATE MUST BE ATTACHED WITH CONSENT PROFORMA.**

## **IMPORTANT INSTRUCTIONS**

1. Nomination Papers shall be proposed and seconded by corporate members whose names are present on the electoral roll. A Member can propose/second one number President (of any division), one number Vice President (only of his own division), one number Chairman (of any division), one number Vice Chairman (only of his own division) and any number of candidates for Council and Local Council Members for his own Division/Center but not more than that as declared by the IEP Headquarters/Local Centers for their respective jurisdictions at the time of inviting nominations. The nominations must be made for the President and Vice Presidents on Appendix-II, for Council Members on Appendix-III, for Chairman and Vice Chairman on Appendix-IV and for Local Council Members on Appendix-V. The consent of the candidate shall be provided on Appendix-VI.
2. No Member can propose or second his own candidature for any Office.
3. The President shall be a Fellow of the Institution of at-least ten years standing and he shall have been a Member of the Council of the Institution for at-least one term. He shall be elected by the Corporate Members of the Institution. He shall serve for maximum of two terms as President in life time.
4. The Vice-President shall be a Fellow of at least Five years standing. He shall be elected by the Divisional Corporate Members of the Institution. He should have been a member of the Council for at least one term. He shall serve for maximum of two terms as Vice President in life time.
5. The Chairman shall be a Fellow of the Institution for at least five years standing. He shall be elected by the Corporate Members of his respective Local Center. He should have been a member of the Council from that Center for at least one term. He shall serve for maximum of two terms as Chairman in life time.
6. The Vice-Chairman of a Local Center Division shall be a Fellow of the Institution or in case there is no Fellow available in any Local Center Division, a Corporate Member registered with or attached to the respective Local Center Division. He shall be elected by the Corporate Members registered with or attached to his respective Local Center Division. He should have been a member of the Council from that Center for at least one term. Vice Chairman should be a Corporate Member of at least three years standing. If there is no corporate member available in any Local center who fulfills the above condition, the Council is competent to nominate any Corporate member of that Local Center Division as Vice Chairman.
7. All Corporate Members of the Institution shall be eligible to contest the elections as Council member for their respective discipline/Division as per Bye-Laws. They shall be elected by the Corporate Members attached to their respective Division.
8. All Corporate Members of the Institution shall be eligible to contest the elections as Local Council member for their respective discipline/Division as per Bye-Laws. They shall be elected by the Corporate Members of their Local Center attached to their respective Division.
9. All nominations must be accompanied with the Bank Draft/Pay Order/Cash Receipt paid by the candidates as Election Fee to the Headquarters Office, Lahore for the posts of President, Vice President and Council members and to respective centers for the posts of Chairman, Vice Chairman and local Council members. This fee will be refundable on request in case of withdrawal/rejection. The fee for contesting elections as fixed by the Council for various posts shall be notified at the time of inviting nominations. In case of more than one nomination of the same candidate for the same post, photocopies of the original payment receipt should invariably be attached with each subsequent nomination.
10. Brief Bio-data of the candidates with 100 words for the office of President, 50 words for Vice Presidents, with 50 words for office of Chairman, and 20 words for Vice Chairman may be attached with nomination proposals.
11. Use separate page in case the space for particulars of candidates is insufficient.
12. The respective Election Commission will be the final authority for all matters related to the elections except appeals against results (if any).

### **Fee Structure**

<b>Post</b>	<b>Fees</b>
President	Rs.5000/-
Vice President	Rs.3000/-
Chairman	Rs.3000/-
Vice Chairman	Rs.1000/-
Central Council Member	Rs.500/-
Local Council Member	Rs.300/-